**ENGINEER ENTRY-LEVEL RESUME**

Cecil Chatterton

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**Objective**

Driven, detail-oriented recent civil engineering graduate with excellent AutoCAD, SketchUp, and time management skills. At KPM Holdings, created 30+ AutoCAD Civil 3D designs with zero errors. Eager to join Dunford and Sons as an entry-level engineer to apply my design and project management skills towards improving processes and delivering projects on time and within the allocated budget.

**Experience**

**Junior Civil Engineer, KPM Holdings, New York, NY, February 20XX–January 20XX**

* Performed civil engineering assignments, including Geometrics to Drainage in accordance with NYSDOT and NYCDOT
* Participated in the design and preparation of Construction Documents related to private development projects in the state of New York
* Completed work in 100% accordance with quality control and quality assurance procedures
* Coordinated work with other members of the Design Team
* Created 30+ errorless designs in AutoCAD Civil 3D

**Civil Engineering Intern, Evity Construction, Rockford, IL, June 20XX–August 20XX**

* Designed 5 structural designs using Blue Beam, 4 of which were ultimately used in the company’s projects
* Supported the team’s projects, including transportation, water, and wastewater capital improvements

**Education**

B.Sc. in Civil Engineering

Saint Martin’s University, Lacey, USA

20XX–20XX  
GPA: 3.8

**Relevant coursework:**

* advanced transportation engineering
* earthquake engineering
* engineering geology
* matrix structural analogy
* seismic evaluation
* steel design

**Extracurricular activities:**

* Engineering Club
* Graphic Design Club
* Baseball

**Skills**

* AutoCAD Civil 3D
* SketchUp
* Blue Beam
* Primavera
* MS Office
* Verbal and written communication skills
* Problem-solving
* Self-starter
* Critical thinking
* Attention to detail

**Awards**

Dean’s List Student 3 years in a row, Saint Martin’s University